



**INSURANCE REQUIREMENTS  
FOR ALL CARRIERS**

Carriers/Drivers must have a valid certificate of insurance sent to Jerue from the insurance agency prior to loading with Jerue. Below are the insurance certificate requirements:

1. Auto Liability \$1,000,000.00, Cargo Coverage \$100,000.00 (See Section 7 of Jerue Broker-Carrier Agreement).
2. Show Jerue as certificate holder.
3. \$100 fee assessed if insurance is expired or payment may be delayed.

For more information, call:

**781-784-8008**

Additional information available at:

[www.jerue.com](http://www.jerue.com)

**PICK-UP PAYMENT**

Checks can be picked up at the Jerue headquarters' office in Lakeland, FL, **Mon - Fri**, at **5:00pm**, provided we receive the paperwork before 2:00pm and there are no problems with the load, and you notify us at least 8 hours in advance that you will be coming to pick up the check.

**Carrier Payment  
Options and Procedures**

**John J. Jerue Truck Broker, Inc.  
3200 Flightline Drive  
Suite #202  
Lakeland, FL 33811**

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*For additional information about the Company or our Nationwide and Canadian network of Agents and locations, visit our website at [www.jerue.com](http://www.jerue.com).*

### PAY BY U.S. 1<sup>ST</sup> CLASS MAIL

Upon completion of delivery, send signed and original paperwork to:

**John J. Jerue Truck Broker, Inc.**  
**Attn: Freight Payables Department**  
**3200 Flightline Drive**  
**Suite #202**  
**Lakeland, FL 33811**

#### Include The Following:

1. Original paperwork and confirmations with signatures, and any receipts as agreed upon with the Agent.
2. Load number(s) written legibly and clearly.
3. If multiple loads (e.g., LTL), separate the paperwork for each load.
4. Clearly indicate the Agent's name and phone number on cover sheet.
5. For your records, keep copies of all paperwork submitted.

**Note 1:** To avoid a 2% processing fee deduction off of the gross freight charge, carriers' paperwork must be submitted within 20 days from delivery date.

**Note 2:** All freight payments will be mailed to the address as shown on the carriers' Certificate of Insurance as recorded in our computer system. If there has been an address change or if there is an alternate address, notification of the address change must be made in writing and signed by the owner/operator whose name appears on the CI, and be included with the original paperwork  
**- NO EXCEPTIONS.**

### OVERNIGHT/EXPRESS MAIL

A processing fee will be deducted from the settlement for all Overnight/Express mail payment requests.

UPS overnight fee is currently \$22 per envelope. Saturday delivery is \$32 (limited) and Canadian \$27. Multiple loads can be sent together to save on costs.

Upon completion of delivery, send the signed and original paperwork to:

**John J. Jerue Truck Broker, Inc.**  
**Attention: Freight Payables Dept.**  
**3200 Flightline Drive**  
**Suite #202**  
**Lakeland, FL 33811**

#### Include The Following:

1. Original paperwork and confirmations with signatures, and any receipts as agreed upon with the Agent. **Please note legibly and clearly on the load or on a separate cover sheet that you are requesting payment via overnight/express mail and indicate the address.**
2. Load number(s) written legibly and clearly.
3. If multiple loads (e.g., LTL), separate the paperwork for each load.
4. Clearly indicate the Agent's name and phone number on the cover sheet.
5. For your records, keep copies of all paperwork submitted.

**Note:** To avoid a 2% processing fee deduction off of the gross freight charge, carriers' paperwork must be submitted within 20 days from delivery date.

### PAY BY COM-CHEK/QUIK PAY

Processing fee: 1.5% of the gross freight and \$15.00 for each Com-Chek). Upon completion of delivery, send in the signed and original paperwork to:

**John J. Jerue Truck Broker, Inc.**  
**Attention: Freight Payables Dept.**  
**Suite #202**  
**3200 Flightline Drive**  
**Lakeland, FL 33811**

Please note legibly and clearly on a separate cover sheet that you are requesting payment by Com-Chek. **DO NOT WRITE ON THE BILL OF LADING or ENVELOPE.** Each request must be accompanied by a password of your choosing. Password can be a combination of alpha or numeric. **If there are any claims or issues with the load, the Com-Chek payment will be delayed.**

#### Include The Following:

1. Original Paperwork and confirmations with signatures, and any receipts as agreed upon with the Agent.
2. Load number(s) written legibly and clearly.
3. If multiple loads (e.g., LTL), separate the paperwork for each load.
4. Clearly indicate the Agent's name and phone number on the cover sheet.
5. For your records, keep copies of all paperwork submitted.

**Note 1:** To verify that your paperwork has been processed and to receive your payment by Com-Chek call **866.249.9369** between the hours of **3:00pm and 5:00pm, Monday thru Friday** (excluding holidays).

**Note 2:** To avoid a 2% processing fee deduction off of the gross freight charge, carriers' paperwork must be submitted within 20 days from delivery date.